

VSH Quality Council Meeting Minutes	Date: June 24, 2009
PRESENT: T. Rowe; J. Batra; A. Jerman; S. Merrill; S. Perry (minutes)	
<p>TOPIC: High Risk Progress Note</p> <p>UPDATE: Nursing and Psychology believe this form will improve documentation and treatment team attention to high risk events.</p> <p>PLAN:</p> <ul style="list-style-type: none"> • AJ will work with Education and Training and Medical Records to introduce this form to nursing staff. • Medical staff has added a prompt to the CPPN to address high risk events 	
<p>TOPIC: Revisions to the Patient and Employee Event Report forms</p> <p>UPDATE:</p> <ul style="list-style-type: none"> • Form revisions have been initially reviewed by Quality, TR, and nursing administration. • Employee Event form being reviewed by Linda Keefer, Sherry Cassano, and Personnel to ensure compliance with Department of Labor and Risk Management requirements. • APS section of the Patient Event Form requires further review and possible revision. <p>PLAN:</p> <ul style="list-style-type: none"> • Collect and integrate edits referred to above as soon as possible. • Review of final drafts by Quality and Leadership • Quality will work with Training and Education and Medical Records to introduce the revised forms to hospital employees 	
NEXT MEETING: September 23, 2009	